Steps to Summer Research

*See back for URLs

NOW

**Surf the web!**
List 20 to 30 programs/places that interest you.
Read about requesting a letter of recommendation

October

Write your resume. Write a personal statement for one program (you can modify for each program as needed). Update your resume. Review your resume and personal statement with

- The Career Center/Shriver Center
- The Writing Center
- If this is a SURF application, or if you choose, also review these materials with Janet McGlynn

Next

Discuss your list with two faculty members in your department who know you. Ask their help in selecting the best 15 for you from your list. Also, ask if they would write your recommendation letters later.

November

Assemble letter of recommendation packets for your recommenders. Confirm that they have time to write good letters of recommendation for you.

December

COMPLETE APPLICATIONS!

January

Double check that everything is done. Remind recommenders about letters if needed.

March/April

Select your summer position. Tell your recommenders.

For more information go to:
http://www.umbc.edu/oue/research/opportunities/summer
Useful Links

1. Surf the Web! Research Opportunities -
   http://www.umbc.edu/undergrad_ed/research/opportunities/summer.html
   *many pay about $4,000 for a 10-week research assignment

2. Read about requesting a letter or recommendation -
   http://tinyurl.com/mkxfgk

3. The Career Services Center -
   http://www.careers.umbc.edu/aboutus/faq/index.php

4. The Shriver Center -
   http://shrivercenter.umbc.edu/

5. The Writing Center -
   http://www.umbc.edu/lrc/writing_center.htm

6. SURF (Summer Undergraduate Research Fellowship) -
   http://tinyurl.com/2cffofz

7. “Read This” How to make the most of your new opportunity -
   http://tinyurl.com/m25ec6

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