



Division of Undergraduate Academic Affairs

**UNDERGRADUATE RESEARCH
AND PRESTIGIOUS SCHOLARSHIPS**

Undergraduate Research Award (URA) [2019-2020]

Request to Transfer Funds Directly to a Department Account

Student Name: _____

Mentor Name: _____

Department: _____

Department Finance Person: _____

I request that my URA award of \$ _____ be transferred directly to my mentor's department to fund my work.

Student Signature

Date

My URA proposal states the following uses for my funds:
(Information below must match the budget provided in the URA application.)

I understand that this student's URA funding is to be spent for costs associated with his or her URA project consistent with the submitted URA budget.

Mentor Signature

Date

I agree to handle the financial transactions of this student regarding their URA funding.

Finance Person Signature

Date

Chart string for Receiving Department:

Fund

PFIN

DEPT

Activity

Project