Division of Undergraduate Academic Affairs

UNDERGRADUATE RESEARCH
AND PRESTIGIOUS SCHOLARSHIPS

Undergraduate Research Award (URA) [2023-2024]

Request to Transfer Funds Directly to a Department Account

Student Name: _____

Mentor Name: _____

Department: _____

Department Finance Person: _____

I request that my URA award of $_____ be transferred directly to my mentor's department to fund my work.

_____ _____
Student Signature Date

My URA proposal states the following uses for my funds:
(Information below must match the budget provided in the URA application.)

_____
_____
_____
_____
_____

I understand that this student's URA funding is to be spent for costs associated with his or her URA project consistent with the submitted URA budget.

_____ _____
Mentor Signature Date

I agree to handle the financial transactions of this student regarding their URA funding.

_____ _____
Finance Person Signature Date

Chart string for Receiving Department:

____	_____	____	_____	_____
Fund	PFIN	DEPT	Activity	Project